



Please type or print with black ink

NASA COLLEGE SCHOLARSHIP FUND, INC.

NASA Johnson Space Center
Mail Code AH, Building 12, Room 269
2101 NASA Parkway
Houston, TX 77058

Application Deadline March 31, 2013

Applicant's name: _____

High school grade point average: _____ out of _____

SAT Score: _____ ACT Score: _____
(Required; do not put "see attached." Test scores can be a combination of tests on different dates.)

College grade point average: _____ out of _____

Number of high school credits: _____

Number of college hours, if any: _____

Date of high school graduation: _____

What field of study does applicant plan to pursue? _____

Complete the following checklist and include it with your package:

- 1. **Completed Page 1**
- 2. **Completed sponsor information sheet.** (Page 3)
- 3. **Completed and signed verification sheet** (Page 4)
- 4. **Honors/advanced school courses**: Listing of honor, premium, or advanced courses and semester credit hours earned.
- 5. **High school/College special recognition**: In descending order of importance, list any special recognition applicant received for excellence in high school or college work, such as honors, prizes, or scholarships.

Extracurricular Activities:

- 6. **School activities**: In descending order of importance, list extra-curricular school activities in which applicant participated while in high school or college, such as publications, debating, dramatics, club work, musical organizations, student government, or athletics. Please note if you served as an officer or captain in any activity.
- 7. **Out-of-school activities**: In descending order of importance, list out-of-school activities in which applicant participated.
- 8. **Tell why you are motivated to attend college and how you hope to utilize your degree after graduate. (Limit to approximately 300 words.)**
- 9. **Recommendation Letters**: Provide 3 recommendation letters from instructors or other knowledgeable individuals not related to the applicant (1 page, letter size). To help with our application redaction process, please avoid any text references to gender (he/she), school name, or other personal geographic identification in the letters. Examples of references are school counselors, teachers, and community leaders. Their statement should recommend you for our merit scholarship and briefly state why they believe you should be selected. Recommendation letters should include the author's name, address, phone number, and email address.
- 10. **A copy of all high school and college (if any) official transcripts. If SAT or ACT scores are not shown on transcripts, please provide an official copy of the report of scores. (Scores must be entered on page 1.) If the high school or college will not provide you with an official transcript, you are responsible for arranging for the school to furnish the Scholarship Committee, at the address given, transcripts of grades and results of your SAT or ACT. If the student is taking accelerated or honors or premium-type courses, please ensure that the school indicates which courses are accelerated or honors or premium to permit an equitable evaluation of grades.**
- 11. **Mail this checklist and all items listed by March 31, 2013 to:**

NASA Johnson Space Center
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Houston, TX 77058

Incomplete applications will be considered ineligible.

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The information below is required, but will NOT be provided to the selection committee.

Sponsor's name (i.e., Parent or Legal Guardian):

Mr./Mrs./or Miss (circle one): _____

Sponsor's home address: _____

Office address: _____ NASA Installation: _____

Mail Code/Stop: _____ City: _____ State: _____ Zip Code: _____

Office phone: () _____ Home phone: () _____

Dependent's full name: _____

Relationship of dependent to Sponsor (i.e., son, daughter, etc.): _____

Name, address, and phone number of applicant's high school(s) and dates attended:

List colleges (with addresses) to which applicant has been accepted for the next term:

Which college is applicant most likely to attend? _____

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By executing this application, I hereby authorize the officials of the NASA College Scholarship Fund, Inc., to contact any educational institutions I have attended for purpose of verifying the data provided and for purposes of gaining additional information of the applicant;

_____ was lawfully claimed as an exemption on the U. S. Income
(Applicant/Dependent's Full Name)

Tax Return of _____ who is/was employed by NASA
(Full Name)

at _____,
(Name of NASA Facility) (Organization, Address)

NASA Employee Number: _____
(UUPIC Number)

If sponsor is not the same as above named individual who claimed applicant on U. S. Income Tax

Return, enclosed is proof of Divorce or Legal separation between _____
(Claimant)

And _____, Dated _____
(Sponsor)

Please state relationship of dependent to NASA employee, detailee, or retiree:

Sponsor Eligibility Verification

I certify that I have been employed by NASA since _____
(Month/Year - Must be a minimum of two years as of January 2012)

I certify that the information provided in this application is current and correct.

Dependent/Applicant's Signature

Date

Sponsor's Signature

Date



NASA College Scholarship Fund, Inc.

Today's citizens are called upon to shape the world of tomorrow through the understanding and implementation of scientific and technological advances. We at the NASA College Scholarship Fund, Inc. recognize the critical need for science and engineering graduates. Science and engineering education enhances the broad intellectual capabilities of students and remains one of the best means for determining appropriate responses to significant societal issues.

Pulitzer Prize-winning author James A. Michener, who cited the many achievements of the hardworking NASA employees and his desire to promote education, initiated the NASA College Scholarship Fund, Inc. (NCSF) with a significant, unsolicited donation. Incorporated in Texas on October 20, 1982, NCSF uses contributions and/or income exclusively for charitable, educational, and scientific purposes.

The NASA College Scholarship Fund, Inc., a Texas nonprofit corporation, awards scholarships Agencywide to qualified dependents of NASA and former NASA employees.

2013 Scholarship Opportunities

Number and Type of Scholarships Available

Up to five scholarships will be awarded in the amount of \$2,000 each in this 31st year of the program (2013-2014 school year). The scholarship is renewable for a maximum of \$8,000 over 6 calendar years.

Eligibility Requirements

- Applicants must be dependents of current/retired NASA employees or reimbursable detailees with NASA for a period of 2 years as of January 2013. (There is no minimum period of employment requirement for eligible dependents of former NASA employees or former reimbursable detailees who died while employed by NASA.)
- All applicants must, in addition to the NASA dependency requirement, be graduated properly from an accredited public, private, parochial high school, be graduated from a home schooling program in accordance with the home schooling laws of the state in which the applicant resides, or be currently enrolled in college with good academic standing.
- An applicant must have a minimum combined high school and college (if any) grade point average of 3.0 on a 4.0 scale, or an equivalent.
- Must be pursuing a course of study in the [science or engineering](#) field that will lead to a recognized undergraduate degree at an accredited college or university in the United States.

A dependent under this program is defined as a student who is currently lawfully claimed as a dependent on the Federal income tax return of a current NASA employee, a retired NASA employee, or was lawfully claimed at the time of death on the Federal income tax return of a former employee/reimbursable detailee who died while employed by NASA.

In case of divorced or separated parents, dependency can be established upon proof of the above requirements by either parent. If the claiming parent is not the NASA employee, then proof of divorce or legal separation is also required. Any officer of the corporation is authorized to make dependency determinations based on the requirements of the Bylaws.

After meeting the minimum requirements, applicants will be ranked based on the following objective standards:

- Academic preparation, including all high school and college grades and nature of courses;
- School activities;
- Community activities;
- Performance on recognized tests designed to measure ability and aptitude for higher education, for example: Scholastic Aptitude Test (SAT) or American College Test (ACT);
- Written recommendations from instructors or other knowledgeable individuals not related to the applicant (minimum of three), for example: School counselors, teachers and community leaders;
- One-page statement of academic purpose by applicant.

Selectee Agreement

Each selectee and their sponsor (i.e., parent or legal guardian) shall be required to execute a written agreement with the corporation that he or she will comply with the scholarship program requirements as set out in the Bylaws of the corporation.

How to Apply

- Open call for applications will be announced February 1, 2013.
- Application forms are available on-line **Application Form** ([doc](#)) ([pdf](#)) or from the **Scholarship Fund Representative at your Center**.
- Applications should be prepared with black-inked pen or typewritten. Electronically completed forms should be printed in black ink and submitted to address below. Electronic submission is not allowed.
- Applicants should provide complete information in all categories.
- All applicants must furnish, or arrange for the school to furnish, an official transcript of their high school grades with the application. If the Scholastic Aptitude Test (SAT) or the American College Test (ACT) is not shown on the transcript, the applicant must furnish an official record of his/her scores no later than the application deadline.
- College students must furnish, or arrange for the school to furnish, their most recent official transcript of college grades with the application as well as an official transcript of high school grades. If the SAT or ACT scores are not shown on a transcript, the applicant must furnish an official record of his/her scores no later than the application deadline.
- Applications must be submitted as a complete package with the exception of test scores or transcripts that may come directly from the source. Incomplete applications will be considered ineligible. All completed application forms, transcripts, scores, reference letters, or materials must be received by the application deadline at the following address:

*NASA Johnson Space Center
NASA College Scholarship Fund, Inc.
Mail Code AH, Building 12, Room 269
2101 NASA Parkway
Houston, TX 77058*

The application deadline is **March 31, 2013**.

Selection of Winners

- Application forms and all attachments are copied and sanitized by the administrative staff to remove all references to name, race, gender, location, etc. This process ensures that all applications are considered fairly. The Scholarship Selection Committee will evaluate the sanitized forms and attachments and the top candidates selected.
- All applicants will be notified by mail of the results by approximately June 30, 2013.